GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Health, Medical & Family Welfare Department –Guidelines for Condemnation and Disposal of un-serviceable Equipment and furniture etc., in Govt. Health facilities and offices of HM&FW Department- Orders Issued.

HEALTH, MEDICAL& FAMILY WELFARE(H2) DEPARTMENT

G.O.MS.No. 27 Dated: 11-02-2025

Read the following:-

1	G.O.Ms.No.152, HM&FW(H2) Department, Dated: 08.12.2014.
2	G.O.Ms.No.58, HM&FW(H2), Department, Dated:16.05.2018.
3	G.O.Ms.No.16, IT, E &C Department (E procurement), Dated:27.09.2018.
4	From the Director of Health & Family Welfare, A.P., Mangalagiri vide E-file Computer bearing No.2574250.

ORDER:

In the G.Os 1st and 2nd read above, Government have issued certain guidelines for Condemnation and Disposal of Equipment and Replacement in Government General Hospitals / Teaching Hospitals, District Hospitals / Area Hospitals / Community Health Centres / Primary Health Centres/Dispensaries & Government Offices etc.,

2. In the reference 4th read above, the Director, Health & Family Welfare has submitted that in view of the G.O.1st read above, which requires certification of condemnation of equipment by Biomedical Engineer from Andhra Pradesh Medical Services and Infrastructure Development Corporation, the hospitals are unable to proceed with condemnation of equipment. However, now the Government sanctioned the posts of Biomedical Engineers to all major hospitals in the state, hence the Biomedical Engineers from APMSIDC may not be required. Further, as per G.O.2nd read above, condemnation to be done under the Central Government agency Central Scientific Instruments Organisation (CSIO) - Council of Scientific & Industrial Research (CSIR-CSIO) by sharing of condemned value with APMSIDC and CSIR-CSIO. There is no response from the said organization for the requests of the hospitals. Therefore, the Director of Health & Family Welfare, A.P. has requested the Government to issue necessary orders by suppressing early orders to enable the Health facilities to complete the condemnation process, as these Equipment are occupying lot of space in the Hospitals and causing Rodent damage to other functioning Equipment.

3. After careful examination of the proposal, Government, hereby issue the following guidelines in supersession of the earlier orders for condemnation and disposal of the equipment and replacement in Government General Hospitals / Teaching Hospitals, District Hospitals/Area Hospitals / Ayush Hospitals /Community Health Centres / Primary Health Centres and Dispensaries and all Offices in this department.

Condemnation & Auction Committees with the following members shall be constituted:-

A. Govt General Hospitals/Teaching Hospitals

i	Principal / Hospital Superintendent/Medical superintendent – Chairman.
ii	Resident Medical Officer (Stores) / Senior Head of the department as nominated by the Head of the Institution - Member.
iii	Nursing Superintendent / Senior most Nursing Staff of the institution (in case of condemnation of linen, rubber goods, glass items and mattress etc., which are not having resale value items) - Member.

iv	Technical professional concerned with the machinery / accessories etc., i.e. Biomedical Engineers / HOD of the Department / concerned Clinical Specialist – Member
v	Senior most Lab technician/ Senior most Radiographer of the Institution / District (in case of Imaging & Radiology equipment Condemnation to be carried out adhering to AERB norms) - Member.
vi	Deputy Director/Assistant Director / Administrative Officer– Member convener.
vii	Service Engineers/Assistant Transport Officer of S.H.T.O. of the concerned district for tendering process – Member.

B) District Hospital/ Area Hospital

i	District Coordinator of Hospital Services –Chairman.
ii	Hospital Superintendent/ Medical Superintendent- Member.
iii	Resident Medical Officer (Stores) / Senior Medical Officer as nominated by the Head of the Institution – Member.
iv	Assistant Director/ Administrative Officer – Member Convener
v	Technical professional concerned with the machinery / accessories etc., i.e. Biomedical Engineers / HOD of the Department / concerned Clinical Specialist – Member
vi	Senior most Lab technician/ Senior most Radiographer of the Institution / District (in case of Imaging & Radiology equipment Condemnation to be carried out adhering to AERB norms) – Member.
vii	Service Engineers/Assistant Transport Officer of S.H.T.O. of the concerned district for tendering process – Member.

C) Community Health Centres

A Condemnation Committee will be constituted at the Community Health Centre with the following Members to identify the condemned Equipment.

i	Medical Superintendent
ii	General Surgeon
iii	Lab Technician
iv	Nursing Superintendent
v	Bio Medical Engineer of the Concerned CHC

As the condemned Equipment available is less in Number at CHCs, Bidders will not come forward to participate in Auction. The condemned Equipment lying at CHCs may be shifted to nearby District Hospital/ Area Hospital as and when Vehicles go there for Distribution of Medicines/other Material etc.

The District Coordinator Hospital services is requested to issue necessary Instructions to CHCs under their control in this regard.

D) Primary Health Centres and Urban Primary Health Centres

A Condemnation Committee will be constituted at the Primary Health Centre/Urban Primary Health Centre with the following Members to identify the condemned Equipment.

i	Medical Officer
ii	Lab Technician
iii	Pharmacist
iv	Senior Most Nurse

As the condemned Equipment available is less in Number at PHCs and UPHCs, Bidders will not come forward to participate in Auction. The condemned Equipment lying at PHCs and UPHCs may be shifted to Concerned District Medical & Health Office as and when Vehicles go there for Distribution of Medicines/other Material etc.

The District Medical & Health Officers are requested to issue necessary Instructions to PHCs and UPHCs under their control in this regard.

Auction will be conducted at DM&HO level with the following Committee Members

i	District Medical & Health Officer- Chairman
ii	District Immunisation Officer – Member
iii	Administrative Officer- Member Convener
iv	Senior Most Lab Technician- Member
v	DPHNO - Member
vi	Pharmacist Grade I/Grade II- Member
Vii	Bio Medical Engineer available in the District- Member
viii	Service Engineers/Assistant Transport Officer of S.H.T.O. of the concerned District for tendering process – Member

The constitution of the Committee with the above members in a hospital may vary subject to the availability of respective posts, which may be decided by the head of the institution. In smaller institution where a condemnation Committee cannot be constituted, the Head of the institution is permitted to inspect the articles and approve the condemnation. If it is not possible to co-opt any of the technical persons for specialized equipment, an inspection report on the irreparable status of the item may be obtained from the supplier / authorized service agency and the same may be considered by the condemnation committee. Decision shall be taken on approval by majority of members.

4. The process of Condemnation and Disposal of Equipment shall be completed in 45 days. Hence forth, the condemnation committee meet annually once and complete the condemnation of all the unused items.

5. Wherever buy-back policy for equipment is offered, the committee shall consider the same before approving the condemnation.

6. All stores including steel items, empty containers of drugs and dressings that are found to be un-serviceable in wards / theaters / departments / nurses quarters etc., should be returned to the main stores. The officer-in-charge of main stores (Medical Stores Officer /Pharmacy officer/ Assistant) should take steps to condemn them which are beyond repairs.

7. Linen items which are worn out due to wear and tear in the wards, broken glass items, rubber items, un-repairable Mattresses in the wards, theatres and departments shall be listed out and consolidated by the Nursing Superintendent and should be placed before the condemnation committee for its approval and disposal of the same.

a) Parameters to be considered by the Condemnation Committee:

i	Life of the equipment as per manufacturers description.
ii	Uneconomical repairable condition of the equipment certified by the Service Agency/in house BME.

b. **Procedure for disposal of condemned items:-**

i	All the items condemned should be brought to the general disposal register. The entries in the general disposal register should tally with the items condemned and reduced in the main stock register of equipment, instruments, accessories, furniture etc., The stock in the general disposal register shall be reduced as and when such items are disposed.
ii	e-Auction shall be conducted through 'konugolu' portal if the earning value is more than Rs 25,000/- as per G.O.Ms No 16, dt. 27.09.2018 of IT,E&C Dept.,(e-procurement) **(OR)** Metal Scrap Trade Corporation Limited (Central Public Sector Undertaking under the Ministry of the Steel, GoI Portal)
iii	In case of the earning value is less than Rs.25000/- no response from the bidders thrice through e-auction then public auction shall be conducted i.e., sealed tender scum open auction by the respective committee.
iv	Upset price for disposal of the condemned items shall be fixed by the condemnation committee.

c. **Disposal of used &X-ray film/CT Films/MRI Films/Waste Hypo solution:-**

The rate for the disposal of the above items shall be fixed by the Hospital Condemnation Committee every year by assessing the sale price.

d. **Disposal of empty saline pouches/bottles:-**

To be disposed to the Common Treatment Facility operator as a Bio-Medical Waste as per the procedures in force.

8. The amount realized from disposal of unserviceable items, equipment in auction shall be deposited to the Commissioner of Health and Family Welfare, Mangalagiri, Andhra Pradesh account, (Account No: 013412010000252, Bank Name: Union Bank of India, IFSC Code: UBIN0801348, Agency Name: 9156 PFMS SNA HMF NRHM AP 115) which can be utilized to procure new equipment, subject to reduce the budgeted amount to the extent of the receipts realized due to Condemnation of & disposal of the un-serviceable Equipment and furniture etc.,

9. The Commissioner of Health & Family Welfare, A.P., Mangalagiri / the Director of Medical Education, AP, Vijayawada/ the Director, Secondary Health, A.P., Tadepalli/ the Managing Director, Andhra Pradesh Medical Services and Infrastructure Development Corporation / the Director, Public Health & Family Welfare, A.P., Gollapudi are requested to take necessary action in the matter, accordingly.

10. This order issues with the concurrence of the Fianance Department vide their U.O.Note No.Fin.U.O. No.FIN01-FMU0PC(HMF1)/1285/2024-FMU-HMFW, (Computer No. 2661586), dated:28.01.2025.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.T. KRISHNA BABU
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Commissioner of Health & Family Welfare, A.P., Mangalagiri
The Director of Medical Education, A.P., Vijayawada
The Director of Secondary Health, A.P., Tadeapalli
The Director of Public Health & Family Welfare, A.P., Gollapudi
The Managing Director, APMSIDC, A.P., Mangalagiri
Copy to:
All Collectors and District Magistrates, Andhra Pradesh.
The P.S. to Principal Secretary to Hon'ble Chief Minister.
The O.S.D. to Minister (HFW&ME).
The P.S. to Special Chief Secretary(HM&FW).
The P.S. to Secretary (HM&FW).
The Finance (FMU.HM&FW) Department.
The Director of Treasuries and Accounts, A.P.
The Director of Works and Accounts, A.P.
The Pay &Accounts Officer, A.P
The Accountant General, Andhra Pradesh
The HM&FW (G) Department
SF/SC.

//FORWARDED:BY ORDER//

SECTION OFFICER